



Mudford Community Infants School

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Christchurch

Dorset

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Head teacher : Daniel Pope

Tuesday 2 March 2021

Dear Parents / Carers

Please take the time to read this letter that outlines key information for the full opening of school on Monday 8th March. If you have any concerns or queries then please contact the school office.

Best wishes

Mr Pope

What time of the day do I drop off and collect my child?

Class	Drop off	Registration	Collect
Dormice	8:35	8:45	2:40
Hedgehogs	8:35	8:45	2:40
Otters	8:55	9:05	3:00
Squirrels	8:55	9:05	3:00
Badgers	8:45	8:55	2:50
Owls	8:45	8:55	2:50

What entrance should I use?

Reception gate on Pauntley Road	Dormice & Squirrels
Year 1 / 2 gate on Pauntley Road	Hedgehogs & Otters
Staff car park & main playground	Owls
Office gate & door next to library	Badgers

What safety measures must I follow?

- Arrive as close to the drop off and collection time as possible.
- Stand on the numbered markings or if in Owls class, space yourselves 2 metres apart.
- Make sure only 1 adult is on the school premises to drop off and collect.
- If you are late after registration then please go directly to the main office and not through the designated gates and entrances to the classroom.
- Keep your children standing next to you whilst waiting and do not let them use any equipment.
- Give way at entrances and exits.
- Leave promptly and do not congregate on pavements, especially outside gates to the school.
- Wear a face covering if it is necessary to talk to a member of staff within 2 metres (face coverings are optional at other times providing adults leave a socially distanced gap of 2 metres from others when on school grounds).
- Do not enter the school building without an appointment or permission from a member of staff.
- Your child must not come to school if they are not well enough to do so. On the day of your child's absence, please notify the school office by telephone or email stating the reason they cannot attend school. If symptoms of illness are related to covid-19 then please follow all steps necessary.
- Adhere to all government restrictions and guidelines to keep likelihood of virus transmission to a minimum

How can I communicate with my child's class teacher or a member of staff?

Your child's class teacher or teaching assistant will continue to greet your child each morning at the classroom door and if something is troubling your child they will be there to support them.

Your child's class teacher will check their email every day before school unless they are not taking the class that day in which case please speak to the member of staff responsible for any messages or information that you need to make them aware of. Email is currently the easiest and safest way to speak to your child's class teacher. If there is something you would like to discuss in more detail then you can request a phonecall or appointment and they will be very happy to speak with you.

We must stress that we continue to be a friendly, welcoming and nurturing school who prides itself on addressing all issues and concerns in the best way possible for both children and parents. We want every one of our children to be happy in school. Therefore, it is vitally important you make us aware at the earliest opportunity of any worries or concerns your child is having so we can support them as necessary.

Class	Teacher	Email address
Dormice	Mrs Shale	dormice@mundefordinf.dorset.sch.uk
Hedgehogs	Mrs Ainsworth	hedgehogs@mundefordinf.dorset.sch.uk
Squirrels	Miss Cheeseman	squirrels@mundefordinf.dorset.sch.uk
Otters	Miss Cope	otters@mundefordinf.dorset.sch.uk
Badgers	Mr Dear	badgers@mundefordinf.dorset.sch.uk
Owls	Miss Dennett	owls@mundefordinf.dorset.sch.uk

Please contact the school office on 01202488142 / office@mundefordinf.dorset.sch.uk for general enquiries such as for absence, school uniform, hot school meals, complaints, safeguarding etc

What safety measures are in place for my child?

- Children will remain in their class bubble for lessons, playtimes and lunch with the same staff members where possible.
- At the appropriate time, if children are carrying out learning with children from another class such as for Read Write Inc lessons, they will remain at least 2 metres apart from children not in their class.
- Each class will have their own designated toilet to use which will be cleaned throughout the day.
- Children will thoroughly wash or sanitise their hands upon arrival, before snack and lunch, after they have used the toilet and at other times during the day as necessary.
- Your child will have their own basic stationery such as pencil, colouring pencils, whiteboard, exercise books etc.
- Shared resources and surfaces in class will be cleaned regularly.
- Any equipment that is used by another class will be cleaned before it is used by your child's class or it will not be used for a period of 48 hours (72 hours if plastic).
- All rooms will be well ventilated with windows and doors open as much as possible.
- Tables in Year 1 and Year 2 will face forwards.
- PE lessons will be outside when weather allows and children in Year 1 and Year 2 will come to school and remain in their PE kit on their allocated day.

Class	PE day
Squirrels	Thursday
Otters	Monday
Badgers	Tuesdays
Owls	Wednesday

What safety measures will staff follow?

- They will remain 2 metres apart from other adults at all times when it is practical to do so. When it is not then they may wear face coverings.
- They will wear appropriate PPE for First Aid and if supporting a child who develops symptoms.
- It may be necessary for staff members to wear a face covering when working closely (within 1 metre) of a child for a sustained period of time.
- They will follow all hygiene and cleanliness measures as set out in the risk assessment.
- They will carry out twice weekly asymptomatic LFD testing (not compulsory) at home and report results to the NHS and school.

There is a home school agreement within the annex at the end of our behaviour and discipline policy <http://www.mudfordinf.dorset.sch.uk/wp-content/uploads/2021/03/Behaviour-and-Discipline-Policy-and-COVID-19-Amendment-Feb-2021-for-merge.pdf>

What will happen if there is a positive case in school?

If a child or staff member from your child's class bubble tests positive then the bubble will be asked to self-isolate in accordance with advice from Public Health Dorset. You will be sent an email notifying you of this. Your child's class teacher (or alternative staff member if the teacher is unwell) will then provide remote learning for the class for the duration of the self-isolation period. We will continue to use Google Classroom although lessons may not be live.

What if my child has to self-isolate due to being a close contact eg: household or family member?

Please contact the school as soon as possible to notify us of the date of return. Your child's class teacher will then contact you and provide your child with remote learning throughout the period of self-isolation. If your child is unwell for any reason then they will not be provided with learning tasks or be expected to carry out learning at home. Please click on the link below for more information: <https://www.mudfordinf.dorset.sch.uk/information-for-parents-carers>

What will my child be learning at school?

Throughout the week your child will be carrying out reading, writing, mathematics, PE, Personal Social Relationships Health Education and computing lessons as well as project based learning that cover other subjects within the curriculum such as science, art, design & technology, music, RE, geography and history. So that your child can settle quickly and happily in the first week back, there will be a large focus on wellbeing, social interaction and school routines. As well as this we will swiftly assess your child's understanding of their learning so far in reading, writing and mathematics. This is so that we can support them with any gaps, secure their understanding, increase their confidence and move them on to the next stage of learning. We plan for our lessons to be engaging and motivating as well as enabling children to think, gain knowledge and be successful. If your child needs further support to be successful with their stage of learning then we will carry out interventions as necessary and make you aware of the process.

When can I order a hot school meal?

Please use School Gateway to order your child's meal in the normal way.

What information will I receive regarding my child's learning and progress?

You will have the opportunity for an online 10-minute parent consultation appointment with your child's class teacher during the last week of the Spring term. More information, including how to book an appointment, will be provided in the coming weeks. There will also be a report at the end of the school year that outlines your child's progress and achievements for the year.

Am I allowed to have a family holiday during term time?

It is very important that your child attends school as much as possible so that they can gain all the benefits a full education can provide. Therefore, holidays during term time are not permissible and will not be authorised. There will be only 80 days left of the school year and we want to make sure they are all used for your child's learning.

Will there still be school events taking place?

We very much would like school events such as sports day, mini marathon and the summer fair to go ahead. However, we can only make these decisions based on government guidance and easing of restrictions. Rest assured we will endeavour to do what we can providing it is safe to do so. Unfortunately, as per DfE recommendations, school trips are currently not advised and will therefore not be going ahead unless this changes.